

SENCO Needs Analysis – Module 3 (Printable copy)

Use this printable version to discuss with your mentor only – **you must submit your Needs Analysis (Module 3) using the online form** located on the SENCO Pre-course Forms Area web page.

With your mentor and/or tutors, identify three statements that you would like to extend your professional knowledge and expertise in.

	Statement	Learning Outcome from Module
3-1	I am responsible for overseeing the keeping of records for pupils with SEN in my school.	3
3-2	I regularly contribute to the SEN professional development of staff at my school.	3
3-3	I am responsible for managing the teaching assistants in my school who work with pupils with SEN and/or disabilities.	3
3-4	I regularly work with senior colleagues at my school to advise on and influence the strategic development of an inclusive ethos, policies, priorities and practices.	3
3-5	I regularly work with governors at my school to advise on and influence the strategic development of an inclusive ethos, policies, priorities and practices.	3
3-6	I have worked with senior colleagues and the governing body to establish appropriate resources to support the teaching of pupils with SEN and/or disabilities.	3
3-7	I understand how to monitor the use of appropriate resources in terms of value for money, efficiency and effectiveness.	3
3-8	I develop and provide regular information to the head teacher on the effectiveness of provision for pupils with SEN and/or disabilities to inform decision making and policy review.	3
3-9	I know the ways in which funding for pupils with SEN and/or disabilities is provided to schools.	3
3-10	I know how to seek additional funding and/or resources to support students with SEN and/or disabilities.	3
3-11	I know how funding for pupils with SEN is used in my school.	3
3-12	I know how to manage financial, human and physical resources including using tools such as provision mapping to plan, evaluate and improve provision for pupils with SEN and/or disabilities including identifying ineffective or missing provision.	3
3-13	I delegate tasks appropriately, deploying and managing staff effectively to ensure the most efficient use of teaching and other expertise to support pupils with SEN and/or disabilities.	3
3-14	I take the lead in our school on developing workplace policies and practices concerning pupils with SEN and/or disabilities and promoting collective responsibility for their implementation.	3
3-15	I take a leadership role in promoting a whole school culture of best practice in teaching and learning in relation to pupils with SEN and/or disabilities.	3

3-16	I can draw critically on relevant research and inspection evidence about effective practice in including pupils with SEN and/or disabilities to inform practice in my school.	3
3-17	I can develop, monitor, evaluate and review systems for identifying pupils who may have SEN and/or disabilities (using classroom observation, data, assessment etc).	3
3-18	I know how to ensure appropriate systems are put in place for pupils sitting national tests and examinations/tests themselves.	3
3-19	I know how the local authority and national data systems work including RAISE online.	3
3-20	I know how to analyse and interpret relevant local, national and school data to inform policies and practices, expectations, targets for improving the learning of pupils with SEN and/or disabilities	3
3-21	I can develop, monitor evaluate and review systems planning approaches and interventions to meet the needs of pupils with SEN and/or disabilities, geared to reducing or minimising barriers to participation and learning.	1, 3
3-22	I know how to use systems to evaluate and assess the effectiveness of provision for pupils with SEN and/or disabilities.	1,3
3-23	I know how school data systems work including RAISE online.	1,3
2-24	I know how to interpret specialist information from other professionals and agencies to support appropriate teaching and learning for pupils with SEN and/or disabilities.	2,3

Briefly identify how you intend to develop in these areas and what evidence you might use to identify how successful this was. At the end of the module, you will have the opportunity to reflect on your work towards these with your tutors or mentor.

Three areas I feel confident in:

Three areas where I would like to extend my knowledge and understanding:

This version is designed to be printed off and used for discussion purposes. You can only submit your final Needs Analysis forms using the online forms located on the SENCO Pre-course Forms Area web page: <https://www.leadershiplearningcentre.com/course/view.php?id=384>